



APPENDIX THREE SYSTEMS BY DEPARTMENT

Community Services

System details	Cycle		
	2	5	10
Central Services			
Budgetary Control		✓	
Grounds			
Income			✓
Payroll		✓	
Other Systems			✓
Leisure Business Unit			
Income		✓	
Payroll		✓	
Other Systems			✓
Leisure Services			
Cultural Services Systems			✓
Local Offices & Registrars		✓	
Outdoor Services Systems			✓
Recreation Services Systems			✓
Protective Services			
Environmental Health Systems			✓
Registration & Licensing Systems			✓
Trading Standards Systems			✓
Waste Management Systems			✓
Refuse Collection			
Income			✓
Payroll		✓	
Other Systems			✓
Street Cleaning			
Income			✓
Payroll		✓	
Other Systems			✓

Corporate Resources

System details	Cycle		
	2	5	10
Administration			
Expense Payments		✓	
Miscellaneous sub systems			✓
Central Support			
Budgetary Control			✓
Information Technology			
Miscellaneous sub systems			✓
Legal			
Miscellaneous sub systems			✓
Performance & BVU			
External Funding		✓	
Personnel			
Training Unit			✓
Miscellaneous sub systems			✓
Public Relations			
Miscellaneous sub systems			✓



APPENDIX THREE SYSTEMS BY DEPARTMENT

Development Services

System details	Cycle		
	2	5	10
Economic Development			
Assistance to Industry			✓
External Funding			✓
Industrial Rents			✓
Planning & Building Control			
Planning & Building Warrant Fees			✓
Property			
Asset Register		✓	
Estates			✓
Roads Client			
Car Parking Income		✓	
Payments to DLO			✓
Payments to Private Contractors			✓
Work done for Outside Bodies			✓
Roads Contracts			
Income		✓	
Payroll		✓	
Other Systems		✓	
Transport Services			
Income		✓	
Payroll		✓	
Other Systems		✓	

Educational & Social Services

System details	Cycle		
	2	5	10
Community Support			
Income			✓
Payroll		✓	
Onsite Services			
Recharges / Income		✓	
School Meals Income Collection		✓	
Payroll		✓	
Other			✓
Resource Support			
Budgetary Control		✓	
Bursaries			✓
Charges to Other Local Authorities			✓
Delegated Management of Resources		✓	
Educational Supplies			✓
External Funding		✓	
Other sub systems			✓
Payments to Other Local Authorities			✓
Section 54 Grants			✓
Technicians Centre			✓
Transport			✓
Schools			
Payroll		✓	
School Funds		✓	
School Meals		✓	
Teachers Staffing			✓
Children & Families			
Fostering & Adoption Allowances		✓	
Other sub systems			✓
Community Care			
Care & Community sub systems			✓
Financial Assessment & Collection of Charges		✓	
Home Help Charges			✓
Lunch Clubs & Meals on Wheels			✓
Purchasing, Contracting & Commissioning			✓
Residential Systems			✓
Resource Transfer		✓	



APPENDIX THREE SYSTEMS BY DEPARTMENT

Finance

System details	Cycle		
	2	5	10
Accounting & Budgeting			
Car Loans / Leasing			✓
Main Accounting System	✓		
Risk Management			✓
Treasury Management	✓		
VAT		✓	
Exchequer & Payments			
Benefits	✓		
Cash Collection & Banking	✓		
Controlled Stationery			✓
Council Tax	✓		
Creditors	✓		
Fraud Measures	✓		
Housing Rents	✓		
Imprest			✓
Non Domestic Rates	✓		
Payroll	✓		
Sundry Debtors	✓		

Homes & Technical Services

System details	Cycle		
	2	5	10
Building & Works			
Income			✓
Payroll			✓
Stores Arrangements			✓
Other			✓
Homes			
Allocations			✓
Asset Register			✓
Budgetary Control			✓
Contract Compliance			✓
Contracting & Technical Services			✓
Housing Repairs			✓
Miscellaneous sub systems			✓